

**The Arab Council for the Social Sciences**  
**Postdoctoral Fellowships Program – Cycle Three**  
**Guided Application Form**

**First Name:\***

**Last Name:\***

**Gender: \***

**Date of Birth:\***

**Country of Birth: \***

**Country of Citizenship: \***

**Country of Second Citizenship (if applicable):\***

**Other Citizenship(s) (if applicable):\***

**Country/Countries of Current Residence: \***

**Proposed Country/Countries of Residence during Fellowship: \***

**Brief Bio\*** (up to 150 words - narrative form in the third person), summarizing your professional and educational background and your previous and current research interests. Bios should be written in narrative form (no bullet point lists) in conformity with the presentation style adopted on the ACSS website. Please note that the Bios of successful applicants will be posted on the ACSS website along with their Project Abstracts and Titles.

*Here you are expected to provide a short bio that should at least include the following:*

- *Last degree obtained, discipline, university (country)*
- *Research discipline and focus*
- *Title and brief description of PhD thesis*
- *Last employment*
- *Most recent publication title(s)*
- *Any other relevant information that would add to your academic credentials*

**Date of Completion of PhD:\***

**List of Publications:**

*Here you are expected to provide a list of your publications. You are free to provide a selected or full list of publications depending on what will showcase your credentials in the best way. Publications can include: articles in journals, short articles, working papers, conference proceedings, book chapters, books, and online publications.*

**List of Referees:\***

*Here you are expected to provide a list of 1-3 referees who can write a letter of support for you. The ACSS may contact the referee at any point during the selection process. In case you have any reservations concerning contacting any referee you should explicitly state this in this section.*

**Name of Referee**

**Do you have any reservations regarding contacting this referee?**

**(If yes, please provide the name of at least one referee who we can contact during the selection process)**

**Yes/No**

**Institution**

**Title**

**Contact Information**

**Current Institutional Affiliation (if any):**

**Name of Referee:**

**Institution:**

**Title:**

**Contact Information:**

**Current Institutional Affiliation (if any):**

**Education:\***

*Here you should state all university degrees obtained starting from last degree obtained.*

**1. Doctorate Degree\***

**Institution:\***

**Country:\***

**Discipline:\***

**Year Awarded:\***

**Thesis Title:\***

**Supervisor:\***

**Abstract of thesis (between 300-500 words)\***

*Here you are expected to provide a brief abstract of your thesis. The abstract should include the research question(s) and conclusion(s).*

**2. Master's Degree\***

**Institution:\***

**Country:\***

**Discipline:\***

**Year Awarded:\***

**Thesis Title:\***

**Supervisor:\***

**3. Bachelor Degree\***

**Institution:\***

**Country:\***  
**Discipline:\***  
**Year Awarded:\***  
**Graduation Project (if any):**

**Language Proficiency\***

Language:  
Proficiency:  
Years of Study:  
Language:  
Proficiency:  
Years of Study:

Language:  
Proficiency:  
Years of Study:

**Employment History:\***

*Here you are expected to provide details on your professional experience by listing all or most relevant work experiences starting from the last position obtained. Please state clearly if you are currently still employed by this institution and in case of a tenure-track or tenured position whether or not you plan on taking a leave during your Postdoctoral period.*

**Institution:\***  
**Address: \***  
**Job title:\***  
**From:\***                      **To:\***  
**Main duties:**  
**Are you currently employed by this institution?\***  
**Yes/No**

**If yes, please provide the following details:**

- **When does your contract expire?**
  
- **Is this a tenure-track/tenured position?**
  
- **Are you based at the institution itself or another location?**
  
- **If this is a tenure-track/tenured position, are you planning to take a leave during your Postdoctoral Fellowship?**

**Institution:\***

**Job title:\***

**From:\***

**To:\***

**Main duties:**

**Institution:\***

**Job title:\***

**From:\***

**To:\***

**Main duties:**

**Institution:\***

**Job title:\***

**From:\***

**To:\***

**Main duties:**

**Proposed start date for the Postdoctoral Fellowship:\***

*Here you should state a proposed date to start your fellowship taking into account that September 1, 2016 is the earliest start date.*

**Proposed Institutional Affiliation(s) during the Fellowship:\***

*This CANNOT be your current institution or an institution you were affiliated with prior to starting your Postdoctoral period. It is expected that you will establish an affiliation with a new institution (either in your same country of residence/origin or elsewhere in the region).*

- **Primary Institution:**

**Name:\***

**Location:\***

**Why did you choose this institution?\***

**Have you already established any contact with this institution?\***

**Yes/No**

**Is this the only institution you want to be affiliated with?\***

**Yes/No**

**If no, please provide details on any other proposed institution:\***

*In the case that you propose to divide your Postdoctoral Fellowship period between two institutions, it is advised that you have one mentor in each institution. In the case of travel to*

*multiple countries for research, it is expected that you will have ONE primary institution and mentor, where you will still be expected to spend the majority of your time.*

**Name:\***

**Location:\***

**Name:\***

**Location:\***

**Name:\***

**Location:\***

**Proposed Mentor during the Fellowship:\***

*Here you are expected to provide details on a proposed mentor, who will provide administrative and academic guidance and supervision during the proposed Postdoctoral period. It is expected that you have already contacted the proposed mentor at this stage and a preliminary approval letter of approval should be attached to this application. The mentor is also expected to have already been informed about the details of the grant, the research focus/project and the tentative list of outputs that you are intending to work on during your fellowship. In case you intend to divide your Postdoctoral time equally between two institutions, it is proposed that you take on a second mentor in the second institution. In case you intend to travel between multiple countries for research, it is expected that you will still have one primary affiliation and one mentor, where you will be expected to spend the majority of your time.*

*N.B. The mentor CANNOT be your former PhD or MA supervisor.*

**Name:\***

**Title:\***

**Institutional Affiliation:\***

**Contact Information:\***

**Email Address:\***

**Telephone:\***

**Postal Address:\***

**Name:\***

**Title:\***

**Institutional Affiliation:\***

**Contact Information:\***

**Email Address:\***

**Telephone:\***

**Postal Address:\***

**Tentative List of Planned Outputs (publications and other forms of outputs) during the Fellowship Period:\***

*Here you are expected to provide a list of intended outputs that will be worked on and concluded by the end of the Postdoctoral period.*

**Provide a detailed 3-year career plan (including a publications plan) (between 300-500 words):\***

*Here it is important to provide brief information on your career plan including a publications plan for the upcoming three years, as follows: (1) the first year, should be dedicated to describing what you intend to achieve with the Postdoctoral Fellowship in terms of research work and expected outputs; (2) the second and third years, should be dedicated to describing what you intend to achieve academically in terms of employment aspirations (whether in or out of the region) as well as research endeavors (particularly in terms of fieldwork) and planned publications.*

**Provide a research statement (800-1000 words):\***

*Here you are expected to provide details on:*

- *The reasons for choosing this particular topic for research and what outputs are expected out of your work*
- *The reasons for choosing this particular mentor(s)*
- *The reason for choosing this particular institution(s) and country-focus*

**Attachments:\***

*You are expected to submit the following documents along with your completed application:*

**1. A detailed CV**

**2. A cover Letter: Here you are expected to write your motivation for applying for this grant as well as detail your interest and motivation in advancing social science**

*research in the region (in other words how you believe your work will add to existing knowledge in the region).*

- 3. A Project Proposal (between 10-15 pages):** *This document should provide details on a particular research topic that you are interested to work on during your Postdoctoral Fellowship. This can be a new topic, or the same or a closely-related topic as your PhD thesis (that you may want to further develop into a book publication or write some articles on or work on a particular research question within that same topic, as an example). It is suggested for this document to contain the main research question(s) of your topic, the importance of the project, existing literature, the methodology employed, any fieldwork/library research that will be done and how you intend to do this work by providing a detailed research plan. You will need to detail all expected output(s) in your research plan.*
- 4. A letter from a mentor based in a regional academic institution:** *This is NOT intended as a recommendation letter. The mentor needs to detail in this letter their knowledge of the subject area that you intend to cover and show their willingness to provide guidance to you during your postdoctoral period both administratively within the institution and academically. The mentor is also expected to explain why his/her home institution is better suited for your work and research focus.*
- 5. A detailed CV of the proposed mentor.**
- 6. A proof of nationality or residence in the Arab world**